



## ADMISSION & COLLEGE COUNSELING INSTITUTE

We are so excited to see you at ACCI in less than two weeks! You can find detailed information about the institute below. Please feel free to reach out with any questions you may have.

### **Start/End Time of Institute**

#### Monday, July 15, 2024

12:00-2:00 PM Check-In at Baldwin Hall

2:45-3:45 PM Welcome Session at the Cailloux Campus Activity Center, Ballroom 2

#### Thursday, July 18, 2024

11:15 AM-12:30 PM Check-Out at Baldwin Hall

12:00-1:00 PM Lunch at the Gus Schreiner Complex/Dining Hall

For more information, check out the [schedule-at-a-glance](#).

### **Payments, Cancellations, and Refunds**

If full payment has not been received and confirmed by TACAC by June 28, 2024, registrations may be canceled and attendees must re-register if space allows. If you have a question or concern about your payment, please send an e-mail to [tacac@tacac.org](mailto:tacac@tacac.org). Requests for cancellation and/or substitutions must be submitted in writing to TACAC. All refunds are subject to a \$15 processing fee. No refunds will be processed for cancellations received after June 28, 2024 or for no-shows.

### **Arrival**

Please arrive promptly on Monday, ready to check into your room and pick up your institute materials. You may want to use any time you have between checking in and the Welcome Session to set up your room. The institute will begin promptly with the Welcome Session at 2:45pm.

### **Directions and Parking**

You can find the driving directions and a map of campus [here](#). Parking on the Schreiner University campus during ACCI is free.

### **ACCI Conference and Housing Check In**

Once you arrive you can check in at the Baldwin Hall (Trull Ln N, Kerrville, TX 78028). This is where you will register and receive your institute materials along with your housing assignment. To cut down on the amount of walking, you may bring your luggage with you when you check in as your housing assignment will be in Baldwin Hall.

If you are a commuter participant, you will follow the same procedure by checking in at Baldwin Hall between 12:00-2:00 PM.

### **Schedule and App**

Download the TACAC app on the App Store or Google Play by searching for "TACAC". The app is where you will find the detailed schedule, bios of faculty members, and other important information you need throughout the week. It is also where you will find all of your materials for the week that you can download to your device to use during the institute.

Once you have downloaded the app, it should immediately take you to the ACCI page. If not, select the "More" option at the bottom of the screen, select events, and you should then see ACCI 2024. You should automatically be prompted to login, if not, click on the silhouette in the top right corner. This will allow you to access all of the content within the app including presentation slides and handouts. At this time, updates will be ongoing until the institute begins, so be sure to refresh each time you enter the app.

### **Case Studies Materials**

During the institute all attendees will be participating in a College Admission Case Study. This year we will be reviewing all cases electronically via the app on your personal device. If you would prefer to print the case study materials in advance and bring them with you, [all case study documents can be found here](#). Please be advised that no printed case study materials will be provided. If you wish to print these documents individually, you should have the following things:

- [Maya Leilani Carter Application File](#)
- [Jonah Tyler Morris Application File](#)
- [Zac Antonio Romero Application File](#)
- [Lake Washington University Profile](#)
- [RACC Case Study Candidate Review](#)

## **Institute Attire**

Business casual dress is the norm for the entire institute. Please plan to wear your school/institution shirt on Monday. Don't forget your comfortable walking shoes!

## **Housing**

Resident participants will be staying in Baldwin Hall. Each participant will have their own bedroom and will share a suite with up to 3 other attendees of the same gender. Each suite will have two bathrooms. Please keep in mind that spouses, children and pets are not eligible to stay in the residence halls.

Also, please remember that these are college residence hall rooms that have minimal furnishings and no housekeeping. Linens will not be provided, so please bring a blanket, XL twin sheets, towels, and pillows from home.

Laundry facilities are available to participants at no cost, but please bring your own detergent should you need to do laundry. If you need additional toilet paper or would like to report a problem with your room, please contact the residence hall staff. You will find their contact information in the residence halls.

Participants arriving in Kerrville on Sunday, July 14 will need to make separate accommodations for the evening.

## **Residence Hall Packing List**

Here are some things that you will absolutely need during your stay:

- XL twin bed linens
- Bath towel(s)
- Hand towel(s)
- Washcloth(s)
- Blanket
- Pillow
- Shampoo/conditioner
- Soap
- Personal toiletries

Additional items that could make your stay more comfortable may include:

- Alarm clock
- Small lamp (only overhead lighting is provided)
- Hangers
- Bath mat
- Shower shoes

- Power strip
- Laptop
- Umbrella
- Reusable water bottle

### **Meals**

All meals, with the exception of dinner on Wednesday, July 17 are covered by your registration fee and will be enjoyed in the Gus Schreiner Complex/Dining Hall. If you have severe food allergies or a dietary preference that you did not report in your registration, please communicate that with us immediately.

All participants will eat dinner on their own on Wednesday night, and a list of nearby options will be provided in the TACAC ACCI app.

Snacks and beverages will be provided during the day. Please bring a reusable water bottle as there will be a water refill station in our main meeting space.

### **Mock College Fair Materials**

Higher Ed participants will host a Mock College Fair on Tuesday, July 16. If you are a Higher Ed participant, you should bring materials with you (packing list below), or ship materials in advance. There may be as many as 40 people coming by your table, so plan accordingly.

If you are shipping materials directly to Schreiner, please ensure that you ship those materials 10 days in advance of Tuesday, July 16, and make sure that the box is clearly labeled for "TACAC ACCI." The materials will be received by Schreiner Event Operations and available for you to pick up before the college fair. The shipping address is:

Schreiner University  
Your Name (TACAC ACCI)  
2100 Memorial Blvd  
Kerrville, TX 78028

### **College Fair Packing List**

This is not an exhaustive list and each institution will have their own packing list which may include some or all of the following:

- Enough brochures (road pieces) for ~40 people at the fair\*
- Table Banner\*
- Business cards (or something to share contact info if you don't have yours yet)\*
- Promotional Signage (standups/trifolds/etc.)

- Pens
- Information Collection (cards or QR code)
- Additional pieces specifically for areas of the institution (ex. Athletics brochure, fine arts brochure, financial aid brochure)
- Stickers or other give-a-ways

\*Required

### **Meeting Space/Locations**

Much of the day will take place in the Cailloux Campus Activity Center and the Weir Academic Building, however, we will be in different locations on campus throughout the institute. It will be necessary to walk from one location to another, so please bring comfortable walking shoes. We expect summer temperatures to Kerrville to be quite high during the day, but meeting rooms may be chilly. Please plan your wardrobe accordingly.

### **Special Accommodations**

If you are in need of special accommodations related to lodging, transportation, or building access, please contact Kim Pondrom at [ACCI@tacac.org](mailto:ACCI@tacac.org) or by phone at 469-867-2044 before Monday, July 8. We will try to accommodate your requests to the best of our ability.

### **Recreation and Wellness Center Access**

Access to the Mountaineer Fitness Center (MFC) is available to institute attendees and includes an outdoor pool. You will need to show a photo ID and institute badge at the service desk to gain access. The fitness center is open from 8:00 AM-8:00 PM. Additionally the Schreiner campus is beautiful for walking/jogging and includes a campus trail and a portion of the [Kerrville River Trail](#). There are also outdoor pickleball courts on campus available in the evenings if you would like to bring your own pickleball gear to play during free time.

### **Emergency Contact Person during the Institute**

If at any time during the institute a concern or emergency arises, please contact Kim Pondrom by phone or text at 469-867-2044.

See you in Kerrville!

**Kim Pondrom**

Interim ACCI-Chair

Texas Association for College Admission Counseling

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